

POST-DOCTORAL FELLOW & COMMUNICATION OFFICER

POLYCIVIS / Sfax University

- **Last date to submit your candidacy:** 30/11/2023.
- **Submit Applications & Questions :** polycivis@usf.tn
- **Faculty / Department:** University of Sfax
- **Academic Supervisor:** Professor Ines Ellouze: inesellouze@yahoo.fr
- **Fellowship Type:** Full-Time, National Post-Doctoral Fellowship
- **Fellowship Length:** up to 3 years (project ends 30/9/2026)
- **Remuneration:** 1500dt/ month all taxes and charges included.
- **Indicative Fellowship Start date:** as soon as possible.
- **Funding source:** POLYCIVIS - Confronting the Polycrisis in Europe and Africa (Erasmus+ / Jean Monnet Policy Network - GA 101127795)

The USF is looking to award a full-time Post-Doctoral Fellowship as part of the Jean- Monnet Network on External Policy EU-Africa project “PolyCIVIS: Confronting the Polycrisis in Europe and Africa.”

Job description

The Communication Officer will be awarded a full-time Post-Doctoral Research Fellowship in the framework of the **Jean Monnet** network on external policy EU-Africa - PolyCIVIS: confronting the poly- crisis in Europe and Africa.

The selected candidate will be in charge of the day-to-day communication coordination and quality assurance of the PolyCIVIS project. This is to be achieved in very close collaboration with:

- the administrative coordinator of the project,
- the lead scientists at USF,
- the academic representatives of all other partners in the project, in particular the WP5 leaders.

The Communication Officer will contribute to the following missions:

- Provide the communication coordination of the PolyCIVIS Network, including both its strategic orientation and the implementation of the necessary organisational work (e.g. meetings preparation, networking events, scientific workshops...). This is to be done in close relation with the PolyCIVIS’ Administrative Coordinator, the CIVIS Team based at the USF, and the partner universities/colleagues across Europe and Africa.

- Ensure the necessary actions and activities are undertaken to achieve the milestones and deliverables listed as part of PolyCIVIS' work package 5 (WP5), entitled "Communication and Dissemination" is to be jointly coordinated by National and Kapodistrian University of the Athens (NKUA) and focusses on ensuring the policy impact of the vast expertise brought together across POLYCIVIS.
- Provide support, minutes and communication tools (Electronic Newsletter, short videos, communication kits....) to all partners and WP leaders to ensure timely preparation and finalisation of milestones and deliverables (as per application).

The project

PolyCIVIS is a Jean Monnet Network on External Policy EU-Africa. It focuses on the polycrisis (the combination of several concurrent major societal crises that we currently face). It proposes to jostle against 4 factors impeding our capacity to resolve the polycrisis by actively working through and across 4 groups of boundaries:

- Across the different crises (contemplating holistically how they interact),
- Across time (combining the latest science with overlooked lessons of the past),
- Across disciplinary clusters (the complexity of the polycrisis requires a fully integrated multidisciplinary response), and
- Across territories and languages (at the local, the national, the regional, the continental, and the global levels, and across language barriers).

These 4 approaches will be applied to 3 fundamental dimensions: research, policy, and teaching. The proposed network offers to bring down the walls between the crises, between the scientific disciplines trying to understand them, and between the levels of policy response across nations and continents. PolyCIVIS offers to take the polycrisis out of the various silos which prevent a compelling systemic understanding of its overall complexity and the deployment of the most adequate policy response in Europe and in Africa. PolyCIVIS will be deeply embedded across the Euro-African interregional relationship, both locally and inter-regionally, and as such would be particularly well positioned to ensure the creation of durable instruments with a sustainable impact beyond the confines of both the consortium and the lifespan of the project.

The ULB-led POLYCIVIS Jean Monnet Network will be coordinated by a well-established actor in European studies and European scientifically informed policymaking located near the major EU institutions in Brussels, namely the IEE-ULB. It gathers 19 universities, 10 of which are situated in Africa (among which 8 in the sub-Saharan region 9), to collect, share, discuss, and structure a rich body of research findings and knowledge, teaching material, policy and governmental efforts, civil society initiatives, and real-life experience. The Network will function in close cooperation with CIVIS a European University Alliance that established strong ties with African universities from the onset. Indeed, out of the Jean Monnet Network's 19 Universities, 9 are European Partners and 6 African partners within CIVIS. The Network foresees the creation of a set of outcomes tied to some of the lasting pan-European structures of CIVIS.

Eligibility and profile

Qualifications required.

Diploma: Must have a Ph.D, preferably with previous experience in National or International projects.

Language proficiency: The project's working language is English, therefore fluency in English (oral and written) is required. Moreover, the US is a French language institution with many internal procedures in French, therefore, working knowledge of French will be considered a plus. Any further languages are welcome.

Professional experience: No prior experience in project management is required, yet any previous involvement with international research projects – notably those funded by the EU – will be considered a further asset.

Must-Have Skills:

- Good command of information and communication technology (ICT) tools.
- High video editing/filming/subtitling skills and good command of specialized software/techniques for these purposes.
- High skills in editing images and sounds and graphic designs.
- Good proficiency in information dissemination practices in networks; youtube, facebook, social media...etc. and photo taking skills.
- Abilities to organize scientific events (e.g., conferences, summer schools, workshops, panels international conferences...).
- A tried ability to operate in a considerably multi-cultural environment.

Application procedure

Candidates are invited to submit their application in one email sent to Mrs Fatma Ghorbel: fatma.ghorbel@usf.tn and to the University of Sfax Project email address: polycivis@usf.tn

Application files must include, in a single PDF document, the following information in English:

- National Identity Card.
- A detailed Professional Curriculum Vitae: You have to complete a standard Europass form (<https://europa.eu/europass/en>). Once completed, the CV must be included in the single application file.
- A personal motivation letter – two pdf pages maximum.
- Copy of the PhD Degree and other certificates (if any).
- A supporting document for each national and international experience.
- A description of your previous involvement in, or experience of National or International project (one page maximum).

- The names and e-mail addresses of two professional references (who may be contacted by those evaluating applications to ensure a balanced analysis. These referees should not have conflicts of interest because of familial or emotional ties.

Evaluation Grid

Applications will be evaluated by a special committee according to the following grid:

- University curriculum (10 points).
- Adequacy of the candidate's profile with the abovementioned required skills (Good command of information and communication technology (ICT) tools) (20 points).
- Scientific publications and Communication in international conferences (in English) (10 points).
- English language certificates (5 points).
- Involvement in organizing scientific events 2.5pt per event (5 points).
- Post-doc 2.5pt per post-doc (5 points).
- Oral interview and responses (30 points).

Pre-selected candidates eligible for the position will be invited to an interview which will be organized by the two co-leaders of WP5 (USF and NKUA) for the final evaluation of the candidate's selection.

Application Calendar

- Deadline for Submissions: 30 November 2023 (Midnight CET).
- In-Person interviews and Tests: between 06 and 13 December 2023.
- Results Communicated: by 15 December 2023.
- Target Start date of the Fellowship: asap, depending on relocation schedule of the successful candidate.

Equal opportunity policy

USF's personnel policy is based on diversity and equal opportunity.

We recruit candidates on the basis of their skills, regardless of their age, gender, sexual orientation, origin, nationality, beliefs, disability, etc.