

Call for Applications Staff mobility call

Universidad de Murcia (Spain) in the framework of the European Programme ERASMUS+ KA1

Objective

The Erasmus+ Programme – mobility offers the possibility to spend a period of training at **Universidad de Murcia** for **Administrative Staff** from the University of Sfax

UM is organizing the “**Staff Training Week 2019**”, only for staff of UM partner universities in the framework of the ERASMUS+ Programme KA107

The purpose of the activity is to share experiences and discuss the points of common interest.

Financing

Grant amount: **120 € per day**.

Travel grant: **275 €**

All financial details will be duly described in the **Grant Agreement** that Staff will sign before their mobility starts.

Training mobility:

Based on the budget available, it is possible to fund maximum 7 days per participant (included travel days).

Mobility Period:

STAFF TRAINING WEEK 2019

Murcia, May 13th-17th 2019

Conditions and procedures:

General conditions for admittance

Applications should be submitted to the home institution that will be responsible for selecting the participants, according to previously established criteria. All fundamental principles and mobility requirements set out in the Inter-Institutional Agreement must be respected. The selection procedure must be fair, transparent, coherent and documented and shall be made available to all parties involved in the selection process

Application Procedures:

- Copy of the Passport
- Short CV
- Motivation letter
- Training Agreement for Administrative Staff (see annex)



The documents must be submitted to the home Institution (International Relations Office) at the following address: University of Sfax, Airport road km 0.5 P.O.BOX 1169 – 3029 – Sfax . The home Institution will be responsible of selection procedures on the basis **transparent and fair criteria**.

The deadline for applying is **fixed at 20 November 2018**.

For any specific question or information you can contact Ms. Fatma GHORBEL only by e-mail fatma.ghorbel@usf.tn at your home institution.