



Cofinanciado por el programa Erasmus+ de la Unión Europea

CALL FOR INCOMING MOBILITY STAFF (STA) ARRIVING IN UNIVERSIDAD DE SEVILLA (SPAIN) WITHIN THE EU ERASMUS PLUS KA107 FRAMEWORK FOR THE ACADEMIC YEAR 2019-2020.

OBJECTIVE

Under 2018-1-ES01-KA107-049726 project, the Erasmus+ Mobility Programme for teaching staff offers Partner University teaching staff the opportunity to undertake a teaching visit to the Universidad de Sevilla (henceforth the US) during the first semester of the 2019-2020 academic year.

Teachers taking part in this mobility programme will be given financial support, will teach at least 8 hours in the US and will be able to meet US staff in order to discuss subjects of inter-university collaboration exchange opinions and will be able to use US facilities at no extra cost. All of the teaching activities that are agreed on in the Mobility Agreement and which are performed satisfactorily will be recognised in their entirety by the Home University.

The Erasmus+ Programme promotes the exchange of experiences with regard to teaching methods and it will enable students who have been unable to participate in Erasmus mobilities to benefit from the knowledge of staff from foreign Institutions of Higher Education. The Programme, moreover, offers teaching staff the chance of widening their cultural outlook by travelling abroad, to know other Higher Education systems and to establish contacts with colleagues from other countries, thus contributing to international integration.

The Erasmus+ Mobility Programme for teaching staff does not cover all of the beneficiary's extra expenses while s/he is abroad.

LENGTH OF STAY

As indicated in the Erasmus+ Programme Guide, the length of stay in the associate countries is 5 days,

In all cases the beneficiary must involve a **minimum of 8 hours per week** teaching activities.

FINANCING

The grant includes:

- The EU's contribution (*individual support*). The amount involved depends on the destination country and the number of actual days stayed in the Destination University, including the days spent travelling. The contribution for those coming to Spain is **€160 per diem**. The time that can be financed is 5 days' stay + 2 days of travel. (1 day outward, 1 day return), giving a maximum grant of €1,120.
- There is an additional contribution to cover travelling costs (*travel support*). This is calculated according to the table of distances below, as established by the Erasmus+ Programme:

Distance	Amount
Between 10 and 99 km	€20
Between 100 and 499 km	€180
Between 500 and 1999 km	€275
Between 2000 and 2999 km	€360
Between 3000 and 3999 km	€530
Between 4000 and 7999 km	€820
8,000 km or more	€1,500

The amount will be calculated taking into account the distance between the Home University's city and that of the US (Seville) on [this website](#)¹.

REQUIREMENTS

The participating teacher must be contracted by one of the associate universities for the complete mobility period.

The teaching duties of Erasmus+ Mobility Programmes for teaching staff participants will take place in regulated subjects and specific seminars organised by the US.

The list of degrees taught in the US can be found in the [estudios](#)² menu on the US website.

In order to be accepted by the US, the participant must first be selected by his/her Home University.

¹ http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm

² <http://www.us.es/estudios/index.html>

HOW TO APPLY

Teachers applying for a mobility place and grant must submit the following documents to the Home University's International Relations Office.

These documents have to be sent to the International Office Airport road km 0.5 P.O.BOX 1169 – 3029 – Sfax – Tunisia. The University of Sfax will be responsible of selection procedures on the basis transparent and fair criteria.

The deadline for applying is fixed at 12th September 2019.

For any specific question or information, you can contact Ms. Fatma GHORBEL only by e-mail fatma.ghorbel@usf.tn at your home institution.

Important: All of the documents must be filled in electronically. Hand-written applications will not be accepted.

All documents in Arabic or French should be translated into English language.

- Application form (**Attachment I**).
- Mobility Agreement (**Attachment II**).
- Copy of the applicant's passport.
- Brief Curriculum Vitae (2 pages max.).
- Certificate of English Language
- In the case of teachers from underprivileged backgrounds or challenging circumstances (disability, learning difficulties, economic challenges, cultural differences, health problems, social problems, or geographical difficulties), the Home University must issue a certificate with data accrediting the above to the Erasmus+ Programme. Click [here](#) to access a complete description of challenged circumstances can be found in the Erasmus + Guide, version 2, 15/01/2019³.

SELECTION CRITERIA

The complete selection process carried out by the University of Sfax must fulfil the criteria of transparency and equal opportunities for all applicants.

Pre-selection criteria at the home university:

³ https://ec.europa.eu/programmes/erasmus-plus/resources/documents/erasmus-programme-guide-2019_en

The home university will provide a pre-selection of candidates according to the following general criteria: The Erasmus⁺ mobilities are awarded following these criteria: 40% curriculum vitae, 40% language competences and 20% motivation letter.

Candidates must:

- a) Be undertaking a teaching visit within the Erasmus+ Programme framework for the first time.
- b) Participate in joint programmes with the US.
- c) Give classes in joint degrees or in Erasmus Mundus programmes.
- d) Teachers from underprivileged backgrounds or challenging circumstance and who can accredit the same will be given priority.

OBLIGATIONS OF THE VISITING TEACHERS

Teachers who have been accepted by the US for a stay within the KA107 project's framework must:

- Apply for the corresponding visa in their country of <http://www.us.es/estudios/index.html> origin and/or residence. To this end the US will provide teachers nominated by partner universities with a letter of invitation.
- Make and pay for their own travel arrangements.
- Contract and pay for insurance that covers accidents, serious illness, civil liability and repatriation costs. Teachers will send the US a scanned copy of the policy at least 15 calendar days before their planned arrival date in order to guarantee that such requirements are fulfilled.
- Make arrangements and pay for their accommodation. Via its University Community Assistance Service (SACU), the US will provide the nominated teacher with information, advice and support in looking for accommodation.
- Give at least 8 hours of classes per week.
- Stay in the US for at least 5 working days if they want to be considered as Erasmus+ Mobility Programme teaching participants. Should this not be the case, the teacher will have to return the grant (both the individual support and help with travel costs), with the exception of *force majeure*, duly justified by the teacher in question.



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PUBLICATION

Partner Universities will publish their call on their own websites and social media, as well as in the local and regional media in order for it to have the greatest possible social diffusion.